**Job Title:** Triple Arrow Camps Head Coach (4 Day Residential Camp)

**Payment Rate:** £810

**Additional Provisions (1):** mileage at 27p per mile (Maximum claim of 300 miles from prior agreed destination/s)

**Additional Provisions (2):** Coaches will have food and accommodation provided for the duration of the camp (outlined provisions and period of cover to be provided within confirmation of appointments)

**Overall Responsibilities:**

* Oversee, coordinate, and support in the delivery of high-quality lacrosse coaching whilst deployed in a camp setting
* Lead, manage and deploy the coaching staff during the activities of the camp, in line with the curriculum
* Supervise and work alongside Lead Coaches and England Lacrosse staff (EL Lead and Camp Coordinator) to ensure effective organisation and delivery of all areas of the camp including Lacrosse Delivery, Pastoral Care, Extra-Curricular activities.
* Supervise and provide mentored support for all coaches deployed on camp including overseeing completion of assessments for Work Based Learners.
* Coordinate with England Lacrosse Camp Coordinator and England Lacrosse staff member on site on overall running of the camp
* Liaise with facility contact and ensure maintenance of relationship by adhering to all Camp and Facility policies.
* Adhere to England Lacrosse & Triple Arrow Camp policies and procedures and code of conduct

**Main Responsibilities:**

* Deliver the camp curriculum, and support other coaching staff to meet the curriculum aims
* Support and supervise camp coaching staff, where applicable with mentoring
* Oversee progress and completion of coaching qualifications for deployed work-based learners including mentoring, session feedback and assessment.
* Oversee management of kit/equipment as per direction of England Lacrosse Camp Coordinator e.g. collection, transport, stock-take
* Communicate with deployed coaching staff prior to camp to disseminate relevant information and make appropriate introductions
* Coordinate the deployment of the coaching staff throughout the camp, and review session plans/ideas
* Manages the financial reconciliation of the camp Tuck Shop[[1]](#footnote-1) at the close of each day, as necessary.
* Coordinate and lead coach meetings throughout the course of camp
* Where applicable coordinate with the England Lacrosse staff member on site prior to all coaches’ meetings to ensure a professional standard of care and delivery is being maintained throughout camp
* Supervise and work alongside Lead Coaches to ensure all staff adhere to risk assessments, health, and safety and first aid protocols
* Assess coaching backgrounds and qualifications of the hired coaching staff and assign coaching groups accordingly
* Coordinate the assessment of the campers’ skill level during camp and liaise with relevant lead coaches to ensure campers are put in the appropriate coaching group
* Ensure all campers and coaching staff are encouraged to perform to the best of their ability and that a high standard of performance is developed during the camp
* Ensure brand presence is maintained, following guidance provided from England Lacrosse marketing team
* Responsible for organising and completing all necessary paperwork as part of the delivery of the camp
* Attend required pre-camp webinars and commit relevant time to holding required pre-camp calls with camp coordinator to finalise logistical arrangements
* Ensure detailed and competent feedback is provided to campers prior to departure (ensure that coaches are advised of the minimum expectations of feedback)
* Liaise with any on-site visitors as per directives from Camp Coordinator

**Upon completion of camp**

* Ensure all campers and staff have left the site and a thorough check of playing field and boarding houses have been undertaken
* Ensure equipment/kit is accounted for and relevant plans for transportation to agreed next destination (as per camp coordinator instructions), any re-stocks for kit should be communicated ASAP
* Provide a review of the camp curriculum and camp operations following the term of deployment to England Lacrosse Camp Coordinator
1. Tuck shop will be operated each evening of camp for residential campers. A float will be provided alongside an opening selection of food – within the responsibility parameters will be to ensure a fair charge system is operated. [↑](#footnote-ref-1)